

Welcome to the Birkdale Community Hub and Library

You are now registered as a member of Birkdale Community Hub and Library.

We have a library, meeting rooms with internet access and a computer suite with high spec PCs. We run events, regular classes and groups, and our PCs are available for members to use. We intend to open the Hub up further so keep an eye on our website at <https://thestationmastershouse.co.uk/> for details of forthcoming events.

Our current opening hours are:

Monday	10am – 4pm
Tuesday	10am – 7pm
Wednesday	10am – 4pm
Thursday	10am – 7pm
Friday	10am – 4pm
Saturday	10am – 1pm

You can contact us by email at contact@thestationmastershouse.co.uk or by calling us on 01704 566992.

We have a room at the Birkdale Methodist Church (corner of Liverpool Rd and Sandon Rd) at the back of the Community Hall, where we keep over half of our collection of books. The Birkdale Methodist Church Library Room is open:

Monday	10am – 1pm
Wednesday	10am – 4pm
Friday	10am – 1pm

The Library

We have nearly 7000 books available for members to borrow, including over 900 large print books. You may have up to six books on loan at any one time. Most books can initially be borrowed for 28 days and can usually be renewed up to four times.

The vast majority of our books come from donations and we welcome donations of all kinds of books. If we cannot use them in the library, they are donated to book swaps or other charities, sold to help run the library or, if they cannot be re-used in any other way, recycled.

How do I access the Library Catalogue?

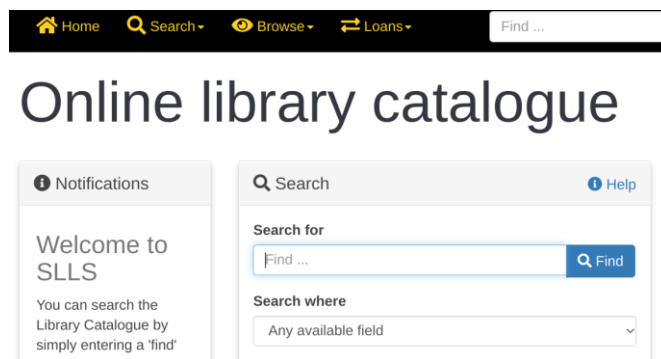
The Library Catalogue lists all the books we have available. It can be accessed from our webpage <https://thestationmastershouse.co.uk>. From the Home page click Browse under the Library Catalogue heading.

How do I log into my library account?

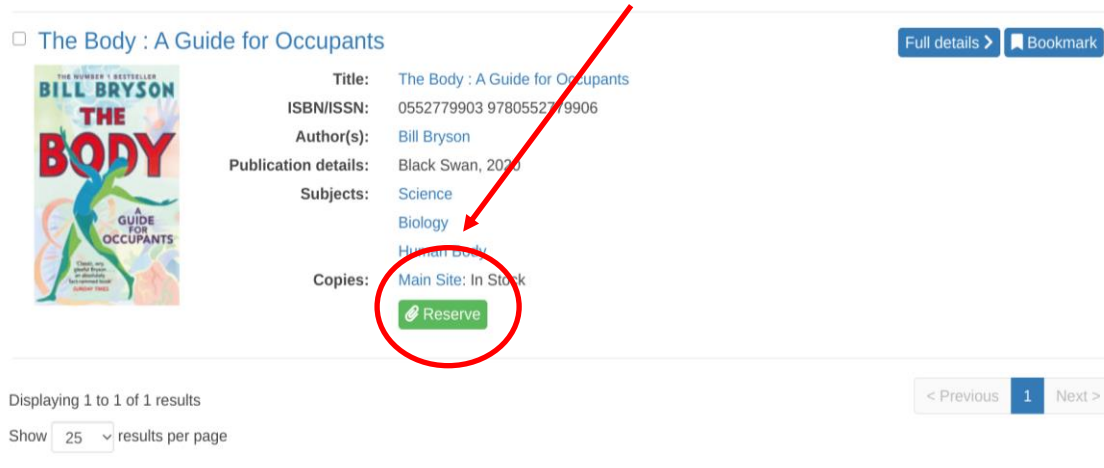
From the Library Catalogue, login using your username and password (click Sign In on the top right hand side of the screen). If you have forgotten your login details please let us know and we will assist you.

How do I reserve books?

Once logged into your account you can search the library catalogue. You can search by simply entering a 'find' value. Alternatively, select 'Browse' and then one of the options in the drop-down menu, e.g. 'By Author' or 'By Subject'.



When you find an item you want to borrow, click the Reserve button.



How will I know when the books are ready to collect?

If you have given us your email address, we will send you an email when your books are ready to collect. If we don't have an email for you, your order will be prepared during the next morning the library is open, please do not collect until the afternoon / evening.

How do I collect my books from the Library?

Items will be available to collect at The Station Master's House during opening hours. If you are a new member and do not yet have a library card please bring proof of your identity: Driving Licence; travel pass, Passport; Bank Statement; Utility Bill; Care Home invoice (other methods may be acceptable on request).

We'll hold your reservations for one week, after which we will make them available for other people to borrow.

How do I return my books?

Books on loan can be returned during Library opening hours. You don't need your library card when returning your books.. Please do not leave books outside the door or in the post box when we are closed.

How do I renew a book?

They can be easily renewed online from your library account. Just login, click **Loans > Renew an item** and enter the item's barcode (located on the first inside page of a book). They can be renewed up to four times, unless requested by another library member.

What happens if I return books late or fail to return a book?

We do not charge any fines for late return, but as a matter of courtesy to other members we ask you to return books promptly or to renew them. We will send you a reminder email when a book is due to be returned followed by reminder emails each week. Once a book is over three weeks late we will suspend your account temporarily until the book(s) are returned. Please contact us if you have a problem with returning the item.

If you lose a book, please let us know. If this happens, we would welcome a donation of a book of a similar value or a small donation to the library to enable us to purchase a replacement item.